

**ASCENSION REPUBLICAN
PARISH EXECUTIVE COMMITTEE
BYLAWS**

ARTICLE I – NAME

The name of the organization shall be Ascension Republican Parish Executive Committee, hereinafter call the “Parish Executive Committee (PEC).”

ARTICLE II - AUTHORITY

The Parish Executive Committee is organized by and subject to the authority of the Louisiana Election Code (LSA-R.S.-18:44).

ARTICLE III – PURPOSES

The Executive Committee is established to perpetuate a strong and successful Republican Party in Louisiana, to elect Republican candidates for national, state and local offices who adhere to the Constitution of the United States, subscribe to the principles of the Republican Party of Louisiana and to take positions and inform citizens on key issues and publish the vote when a position is publically taken.

ARTICLE IV – MEMBERSHIP

Membership on the Parish Executive Committee is restricted to registered Republican voters residing within Ascension Parish and shall meet the qualifications established by the rules and regulations of the State Central Committee.

The Parish Executive Committee shall consist of sixteen members made up as follows:

- A. Five members elected at large from the entire Ascension Parish.
- B. Eleven members elected as one representative each from the eleven parish council districts of Ascension Parish.

The Executive Committee may, by majority vote, elect any qualified person to any vacant position on the Parish Executive Committee.

ARTICLE V - DOMICILE AND HEADQUARTERS

The domicile and offices of the Parish Executive Committee shall be in Ascension Parish at such address as shall be designated by the PEC from time to time.

ARTICLE VI - ELECTION AND TERM

Members of the Parish Executive Committee shall be elected every four years in accordance with the currently effective laws governing the election of Party representatives.

The term of office shall not extend beyond the term for which the member was elected.

ARTICLE VII – MEETINGS

The newly elected Members of the Parish Executive Committee shall take office and organize the Committee within thirty days after their election. A majority of the newly elected members of the Executive Committee shall constitute a quorum for the purpose of organizing and filling any vacancies, which may exist.

Any Member of the Parish Executive Committee may vote by written proxy, subject to the following conditions:

- A. A Member shall not vote by proxy at more than two meetings in a calendar year.
- B. A Member shall exercise the proxy votes of no more than one member at any time.

The Parish Executive Committee shall meet once each quarter unless designated differently by a vote of the Committee. The Committee shall also meet whenever called into session by the Chairman following one-week notice being given the membership. Notice may be by mail, fax and or email. A secondary notice may also be given by telephone.

The Chairman shall also call a meeting of the Parish Executive Committee if a simple majority of the voting members request such a meeting. The request shall be in writing stating the purpose of the meeting and signed by the requesting members and presented to the Secretary. Immediately upon receipt of such request, the Chairman shall call a meeting of the PEC not later than fifteen (15) days from the date of receipt of the request.

In the event the Chairman fails or refuses to call a Special Meeting within fifteen (15) days after receiving such written request, the signers of the request may issue the call for the Special Meeting themselves. Such call shall be in writing and shall designate the date, time and place and purpose of the meeting, and such notice shall be sent by regular or electronic mail to all voting members of the Parish Executive Committee not less than ten (10) days prior to the date of the meeting.

ARTICLE VIII – OFFICERS

The Officers of the Executive Committee shall consist of:

- A. Chairman
- B. Vice-Chairman
- C. Treasurer
- D. Secretary

At the first meeting of the Parish Executive Committee, the newly elected members of the committee shall elect the officers provided for by the rules and regulations of the Republican State Central Committee.

ARTICLE IX – CHAIRMAN

The Chairman of the Parish Executive Committee shall have the authority to take all action he may deem necessary to effectuate the objectives of the Parish Executive Committee as expressed in these By-laws, subject to the restrictions indicated herein.

The Chairman shall serve as an ex-officio (without vote) member of all committees of the Parish Executive Committee. The Chairman may, from time to time, appoint one or more persons to assist him in the discharge of his duties, provided such appointments are made with the advice and consent of the Executive Committee. Such appointees shall be known as Assistants to the Chairman.

The Chairman shall prepare an agenda for each committee meeting.

ARTICLE X – VICE-CHAIRMAN

The Vice-chairman shall undertake and perform the duties of the Chairman in his absence, and shall perform other duties as may be assigned by the chairman.

ARTICLE XI – TREASURER

The Treasurer shall be the custodian of all funds of the organization and shall keep an accurate account of all receipts and disbursements and shall give a full report as ordered by the Chairman and present the financial records for a full audit by a committee of three appointed by the Chairman and perform other duties as may be assigned by the Chairman.

ARTICLE XII – SECRETARY

The Secretary shall keep and record the minutes of all the meetings of the Parish Executive Committee and shall be the custodian of all records and papers of the organization except those which pertain to some other officer of the Committee.

ARTICLE XIII – COMMITTEES

The Chairman of the Parish Executive Committee shall appoint the Chairman of such subcommittees and shall designate the size, duties and responsibilities of the subcommittees with the advice and consent of the Parish Executive Committee.

ARTICLE XIV – DISPOSITION OF CONTRIBUTIONS

All funds collected by the Parish Executive Committee shall be disbursed in a manner determined by the Parish Executive Committee.

ARTICLE XV – AMENDMENTS

Any Parish Executive Committee member may propose amendments to these rules and regulations if submitted in writing, and such Amendment shall be adopted and incorporated into these Bylaws if two-thirds of the Parish Executive Committee shall vote for such Amendment at a properly called meeting. The Chairman shall mail out copies of the newly incorporated amendment to all Committee members, and to the Clerk of Court, within ten days of the adoption of such Amendment.

ARTICLE XVI – ENDORSEMENT OF CANDIDATES

The Parish Executive Committee may endorse any Republican candidate by a majority vote of the total committee.

ARTICLE XVII – DISQUALIFICATION, REMOVAL AND REPLACEMENT

Any member of the Parish Executive Committee is subject to removal from the Committee when one or more of the following occurs:

- A. A Member establishes residence outside the Parish.
- B. A Member is convicted of a felony.
- C. A Member changes his or her party registration from the Republican Party.
- D. A Member misses three or more consecutive regularly scheduled meetings of the Parish Executive Committee.

Upon the occurrence of any of the above, the Parish Executive Committee may remove the offending Member by a majority vote of the Members. This action can only be taken at a regularly scheduled Parish Executive Committee meeting.

If a vacancy on the Parish Executive Committee should occur, a person who fulfills the prerequisites set by law may be appointed to fill the vacancy by a majority vote of the Members at a Committee meeting.

The Chairman shall notify the Secretary of State and the Parish Clerk of Court and the Executive Director of the Republican State Central Committee of any action taken to remove and/or replace any Member of the Parish Executive Committee.

ARTICLE XVIII – CONFLICT WITH STATUTES

Any provision of this instrument that may be in conflict with the statutes of the State of Louisiana shall be null and void.

ARTICLE XIX – RULES OF ORDER

All meetings of the Parish Executive Committee and appointed subcommittees shall follow Robert's Rule of Order, Revised, unless expressly changed by proper action of these groups.

ARTICLE XX – ADOPTION

These rules and regulations shall be effective immediately upon approval by the Parish Executive Committee and will supersede and replace all previous rules and regulations in their entirety and shall be filed with the Clerk of Court within ten (10) days of adoption.

ARTICLE XXI – SEVERABILITY

If any provision or item of these Bylaws or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of these Bylaws which can be given effect without the invalid provision, item or application and to this end the provisions of these Bylaws are hereby declared severable.